

Councillors you are duly summoned and members of the public are invited to attend the  
**Meeting of the Slyne with Hest Parish Council**  
Monday 16 June 2025 at 7:00 pm at  
The Memorial Hall for the purposes detailed in the following agenda.

## June 2025

### AGENDA

	Agenda Items	Documents
1.	<b><u>Apologies</u></b> Cllr Burrow, Cllr Connor	
2.	<b><u>Minutes</u></b> Chair to sign the minutes of the meeting held on <u>19 May 2024</u> as a true record	
3.	<b><u>Reports</u></b> To receive any reports from Lancaster City Council or Lancashire County Councillors. To receive any updates from local groups including Friends of Lapwing Fields, a representative is expected this month.	
4.	<b><u>Public participation</u></b> Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda	
5.	<b><u>Declaration of interests</u></b> To receive declarations of interest by members in respect of items on this agenda <i>(Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)</i>	
6.	<b><u>New Items to consider for June 25</u></b> a. <b>Correspondence</b> received since our last meeting: b. Zip Wire, any quotes for groundworks, possible schedule & time frame for dismantling and replacement. c. Local Plan; update on Lancaster City's Local Plan verbal report by the clerk. d. To consider any future banking policy; to receive any updates re the move to Unity Trust Bank. e. To confirm and draw councillors attention to the Standing Orders, Financial Regulations and Code of Conduct which are published on SWH PC website. f. AGAR Matters :To receive and approve the annual internal audit report for the year ended 31 March 2025 g. To approve and sign the Annual Governance Statement 2024/25 h. To approve and sign the Accounting Statements 2024/25	Cllr Burrow & clerk  Verbal by clerk  Verbal by clerk  See Website  AGAR  AGAR AGAR

	<p>i. To confirm the dates of the period for the exercise of public rights</p> <p>j. Request to use the Memorial Hall Field on 20 September for a cultural event.</p> <p>k. Request to use the Memorial Hall Field for a Scout Party</p> <p>l. Remote Attendance and Proxy Voting Consultation results share with councillors</p> <p>m. Friends of Lapwing Fields request; that council consider making a green space request.</p> <p>n. PROW – next working day is set for 26 June at 10:00am, participants are asked to meet on The Knoll.</p>	<p>Email</p> <p>Phone call</p> <p>Email 06/06/2025</p>
7.	<p><b><u>Ongoing items &amp; 5 Year Plan items</u></b></p> <p><i>To receive any updates regarding ongoing items and agree any actions arising from them around the 2025-2026 projects of Repairs at The Rec ; Repairs on the Foreshore ; Improvements at Slyne Cemetery.</i></p> <ul style="list-style-type: none"> <li>• Groundworks; date to be set for the groundworks to begin; public notices to ensure all know of the work; date for clearing the cemetery shed of rubbish to be set, provisional date is Wednesday 20 August.</li> <li>• Bus Shelter work. Each shelter will be approx. £400 to refurbish to include labour and materials; consider which to begin with after reading the report on the condition of the shelters.</li> <li>• Any updates regarding works to the drains beside the Rec.</li> <li>• Any updates regarding the Foreshore.</li> </ul>	
8.	<p><b><u>Planning Applications</u></b></p> <p>To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:</p> <p>25/00567/FUL 9 Marine Drive Extension first floor</p> <p>25/00531/FUL 31 Sea View Drive Extension</p> <p>25/00277/FUL 22 Rushley Mount Extension, Dorma</p> <p>25/00629/FUL 25 Bay View Ave Extension</p> <p>25/00621/FUL - Land To The South West Of 2 The Paddocks</p> <p>To note, any planning applications received and circulated to members of the Council since publishing the agenda.</p> <p>To note, those planning applications have been notified as approved/refused by Lancaster City Council since the last meeting. The following were approved/permitted/withdrawn</p>	

	<div><div>25/00068/FUL50 Marine DrivePermitted</div><div>25/00098/FUL11 Greenacre RoadPermitted</div><div>25/00422/FUL3-5 Marine DrivePermitted</div><div>25/00366/PLDC7 Sunningdale CresPermitted</div><div>25/00362/PLDC89 Hest Bank LanePermitted</div><div>25/0066/TPO50 Manor LanPermitted</div></div>																																																																																																					
9.	<div><div>Finance</div><table><thead><tr><th>Regular Payments</th><th>£</th><th></th><th>Receipts</th><th>£</th></tr></thead><tbody><tr><td>Bank Charges</td><td>£8.75</td><td></td><td>Cemetery</td><td>£785.00</td></tr><tr><td>Printing x 2</td><td>£19.98</td><td></td><td>Rent - Bowling club</td><td>£215.25</td></tr><tr><td>Mobile Phone x 2</td><td>£12.50</td><td></td><td>Stone Mason</td><td>£60.00</td></tr><tr><td></td><td></td><td></td><td>Ticket Sales VE</td><td></td></tr><tr><td>Salaries / Pensions</td><td>£2,090.51</td><td></td><td>Day</td><td>£207.45</td></tr><tr><td>Eon Next (muga) TBC*</td><td>£41.48</td><td></td><td></td><td></td></tr><tr><td>Broadband</td><td>£41.94</td><td></td><td></td><td></td></tr><tr><td>Easy Website</td><td>£36.96</td><td></td><td></td><td></td></tr><tr><td>Water Plus (Jul/Oct/Jan)</td><td>£0.00</td><td></td><td></td><td></td></tr><tr><td>HMRC (Quarterly)</td><td>£0.00</td><td></td><td></td><td></td></tr><tr><td>Rydal Comms</td><td>£46.78</td><td></td><td></td><td></td></tr><tr><td>DC Garden</td><td>£300.00</td><td></td><td></td><td></td></tr><tr><td>Envirocare</td><td>£955.82</td><td></td><td></td><td></td></tr><tr><td>Other payments</td><td></td><td></td><td></td><td></td></tr><tr><td>Stamps / Postage / Envelopes</td><td>£15.05</td><td>u</td><td></td><td></td></tr><tr><td>Expenses - Mrs Ash</td><td>£8.40</td><td>u</td><td></td><td></td></tr><tr><td>Mr Fothergill</td><td>£357.50</td><td>p</td><td></td><td></td></tr><tr><td>Mr Fothergill</td><td>£50.00</td><td>p</td><td></td><td></td></tr><tr><td>Mr Richardson</td><td>£244.70</td><td>u</td><td></td><td></td></tr></tbody></table><div><ul style="list-style-type: none"><li>To confirm; that Direct Debits and Standing Orders will be transition from Natwest to Unity Bank in June / July so that regular payments are not disrupted.</li><li>To approve; any payments due since publishing the agenda</li><li>To review; and confirm the sums insured under the insurance policy</li><li>To note; the bank balance at 31 May 2025 and authorise the Chair to counter-sign the bank statement</li></ul></div></div>	Regular Payments	£		Receipts	£	Bank Charges	£8.75		Cemetery	£785.00	Printing x 2	£19.98		Rent - Bowling club	£215.25	Mobile Phone x 2	£12.50		Stone Mason	£60.00				Ticket Sales VE		Salaries / Pensions	£2,090.51		Day	£207.45	Eon Next (muga) TBC*	£41.48				Broadband	£41.94				Easy Website	£36.96				Water Plus (Jul/Oct/Jan)	£0.00				HMRC (Quarterly)	£0.00				Rydal Comms	£46.78				DC Garden	£300.00				Envirocare	£955.82				Other payments					Stamps / Postage / Envelopes	£15.05	u			Expenses - Mrs Ash	£8.40	u			Mr Fothergill	£357.50	p			Mr Fothergill	£50.00	p			Mr Richardson	£244.70	u			
Regular Payments	£		Receipts	£																																																																																																		
Bank Charges	£8.75		Cemetery	£785.00																																																																																																		
Printing x 2	£19.98		Rent - Bowling club	£215.25																																																																																																		
Mobile Phone x 2	£12.50		Stone Mason	£60.00																																																																																																		
			Ticket Sales VE																																																																																																			
Salaries / Pensions	£2,090.51		Day	£207.45																																																																																																		
Eon Next (muga) TBC*	£41.48																																																																																																					
Broadband	£41.94																																																																																																					
Easy Website	£36.96																																																																																																					
Water Plus (Jul/Oct/Jan)	£0.00																																																																																																					
HMRC (Quarterly)	£0.00																																																																																																					
Rydal Comms	£46.78																																																																																																					
DC Garden	£300.00																																																																																																					
Envirocare	£955.82																																																																																																					
Other payments																																																																																																						
Stamps / Postage / Envelopes	£15.05	u																																																																																																				
Expenses - Mrs Ash	£8.40	u																																																																																																				
Mr Fothergill	£357.50	p																																																																																																				
Mr Fothergill	£50.00	p																																																																																																				
Mr Richardson	£244.70	u																																																																																																				
10	<div><div>Open Spaces</div><div>To record the regular weekly inspection of our two playgrounds and any issues found. Cllr Atkinson conducted the inspections on the following dates May 21 / May 28 / June 04 / June 11 - no issues reported.</div><div>To discuss any report on the condition of any other parish assets or land; for example bins, benches, grassland, trees.</div></div>																																																																																																					

11	<b>Biodiversity and Climate Matters</b> Felling of a sycamore tree on parish land scheduled to take place; await confirmed date for this; planting of a new tree is a condition of the application.	
12	<b>Parish Events</b> Christmas Event – Meeting scheduled for 25/6/25 Set date for next litter pick.	
13	<b>To receive any items for a future agenda</b>	
14	<b>Date and time of the next meeting</b> Monday 21 July at 7:00pm at the Memorial Hall	

Louise Ash  
Clerk to the Council

The Memorial Hall, Hanging Green Lane, LA2 6JB, [Clerk@slynewithhest-pc.gov.uk](mailto:Clerk@slynewithhest-pc.gov.uk), 07767 628 999

*Louise Ash*